

**Regular Meeting of the Barre City Council
Held November 1, 2016**

The Regular Meeting of the Barre City Council was called to order by Mayor Thomas Lauzon at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilors Jeffrey Tuper-Giles and Paul Poirier; from Ward II, Councilors Michael Boutin and Michael Smith; and from Ward III, Councilors Anita Chadderton and Lucas Herring (arrived 7:07 PM). Also present were City Manager Steven Mackenzie and Clerk/Treasurer Carolyn Dawes.

Absent: NONE

Adjustments to the Agenda: Mayor Lauzon said he will rearrange the agenda order to accommodate those in attendance.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Tuper-Giles, seconded by Councilor Boutin. **Motion carried.**

- Minutes of the following meetings:
 - Regular meeting on October 18, 2016
- City Warrants as presented:
 - Ratification of Week 2016-43: (warrant signed 10/25/16 by Michael Smith)
 - Accounts Payable: \$241,348.96
 - Payroll (gross): \$114,841.80
 - Approval of Week 2016-44:
 - Accounts Payable: \$387,394.32
 - Payroll (gross): \$119,768.00
- Licenses & Permits: NONE

The City Clerk/Treasurer Report – Clerk Dawes reported on the following:

- Tomorrow is the last day to register to participate in next week's General and Special School Elections.
- Early/absentee voting is ongoing for the November 8th election. The General and Special School Elections are Tuesday, November 8th. Polls will be open from 7AM – 7PM at the auditorium.
- Second quarter property taxes are due by November 15th.
- The new assistant clerk starts on November 14th.

Approval of Building Permits – Council approved the following building permits on motion of Councilor Smith, seconded by Councilor Chadderton. **Motion carried.**

<u>Applicant</u>	<u>Address</u>
Theresa Bienz	39 Summer Street
Timberlake Associates LLP	475 N. Main Street
Nancy Lewis	41 Merchant Street
Amanda Gustin	35 Long Street
DCM 10 Blackwell LLC	10 Blackwell Street
Tonya Meunier & James Carrien	39 Palmisano Plaza
Irving Oil Corp.	24 Smith Street
Champlain Oil Company Inc.	350 N. Main Street

Liquor Control – NONE

City Manager's Report – Manager Mackenzie reported on the following:

- The City sold two vehicles and a generator at the surplus equipment sale. The remaining vehicles will be sold for scrap.
- Fall paving is complete. The balance of the streets will be paved in the spring.
- City staff made presentation to the state downtown board in support of renewal of downtown designation. Approval is expected.
- All Harrington Avenue properties involved in the buyout have accepted the appraisal values. Hope to have properties purchased and demolished this winter.
- Construction of the trash racks in Gunner's Brook is ongoing.
- Fire Department staff will conduct pre-delivery inspection of the new aerial truck in late November, and delivery is expected in early December.
- Voluntary water conservation notice still in effect.
- City yard waste pick-up ongoing this week.
- Veteran's Day ceremonies are Friday, November 11th.

Visitors & Communications – NONE

Old Business –

A) 1st Quarter FY17 Budget Status.

Manager Mackenzie reviewed the 1st quarter budget to actuals. There was discussion on ambulance revenues. Councilor Poirier asked for a report from the ambulance department on Medicaid billing reimbursement and the recent statutory changes. There was additional discussion on fire department salary adjustments that will go into effect once the contract is ratified, and staff costs associated with the municipal pool.

Mayor Lauzon noted the resignation letter from DRB member Gwynn Zakov, who has moved out of the City. The Mayor and Council thanked Ms. Zakov for her service to the community.

New Business -

A) Greater Barre Community Justice Board Member Appointments.

This agenda item has been deferred to next week.

F) Consideration and Approval of Proposed Parking Permit Fee Changes.

Clerk Dawes said the 24 hour permits will transition to overnight permits beginning January 1st. Those who want to be able to park all day will purchase an overnight permit and a daytime permit. The Clerk reviewed the proposed fee changes. Downtown residents Charles Butterick and Deborah Yersel said they were concerned about the fee changes and the impact to people on fixed incomes. There was discussion on the proposed fee changes, and the daily cost to park in downtown Barre as compared to other Vermont municipalities. Clerk Dawes said people with handicap placards have traditionally gotten their permits free of charge, but that will likely change in 2018. Mayor Lauzon recommended placing a moratorium on free permits for those with handicap placards, and grandfathering those who currently have free permits through 2017. The Mayor asked the Parking Committee to review the issue and come back with recommendations.

Council approved the proposed fee changes on motion of Councilor Herring, seconded by Councilor Tuper-Giles. **Motion carried.**

B) Approve Dog Park Committee Members.

Dog Park Committee chair Misty Shearer introduced proposed member Olivia Badeau, and said Jeff Cochran has also expressed an interest in serving on the committee, but was unable to attend this

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evening's meeting. Ms. Shearer said the committee is working on creating a small dog area in the park, and installing a new waste disposal system.

Council appointed Ms. Badeau and Mr. Cochran to the committee on motion of Councilor Chadderton, seconded by Councilor Tuper-Giles. **Motion carried.**

C) Request for Health Order.

It was noted that the Health Officer reported the issue has been resolved.

D) Approval of Aerial Truck Loan Documents.

Clerk Dawes reviewed the terms of the loan. Council approved the documents and related resolution 2016-12 on motion of Councilor Tuper-Giles, seconded by Councilor Herring. **Motion carried.**

E) Approval of Flood Mitigation Project Line of Credit Documents.

Clerk Dawes reviewed the terms of the line of credit. Council approved the documents and related resolution 2016-13 on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

G) Special School Board Meeting – Article I.

Councilor Herring, in his capacity as a SHS school board member gave a presentation on the special school meeting election being held in conjunction with the November 8th General Election. He highlighted the financial impact, consolidation of school boards, efficiencies, and the incentive impact on the annual budget. There was discussion on the Agency of Education's mandate to consolidate schools, and the likelihood of AOE requiring Barre's schools to consolidate should voters not approve the merger.

Round Table –

Councilor Poirier said the staff at Central Vermont Medical Center was fantastic during his recent stay, and he is glad to be back.

Councilor Herring said CW Printing won the Halloween window decorations contest. He reminded people that the Veteran's Day parade is November 11th, and the 5K is November 12th.

Councilor Tuper-Giles encouraged people to get out and vote November 8th.

Mayor Lauzon reminded Council that next week's meeting will be Monday, November 7th due to the Tuesday elections. The Mayor said the Council will hold a grievance hearing on Monday, November 14th at 5:15 PM.

Executive Session – NONE

The Council meeting adjourned at 8:43 PM on motion of Councilor Boutin, seconded by Councilor Herring. **Motion carried.**

An audio recording of this meeting is available from the City Clerk.

Respectfully submitted,

Carolyn S. Dawes, City Clerk